

## **When the Worst Happens:**

### **What to do when a loved one passes away:**

- **Contact a Funeral Home (there are several listed under Funeral Planning)**
- **Request a Family Service Counselor**
- **Make an appointment (allow 2-3 hours)**
- **Type of arrangement – cremation, burial, mausoleum and whether you wish to embalm**

### **What to bring to the Funeral Home:**

- **Biographical Information with dates**
- **Social Security Numbers**
- **Picture**
- **Insurance Policies**
- **Clothing (including underclothes – no shoes)**
- **Listing of relatives**
- **Military Discharge Papers (DD214)**
- **Prearrangement papers**

### **What the Funeral Home will need to know:**

- **Type, time and location of service**
- **How many Death Certificates will be needed (get extra)**
- **Types and arrangements of flowers**
- **Memorial markers**
- **Police escorts from church to graveside**
- **Newspaper/website obituary information**

### **The Church:**

- **A minister will need to meet with you after the Funeral Home**
- **Schedule the service and have the time verified**
- **You will need to bring**
  - **Selections for 2-3 Hymns**
  - **Scripture selection**
  - **Picture**
  - **Biographical Information**